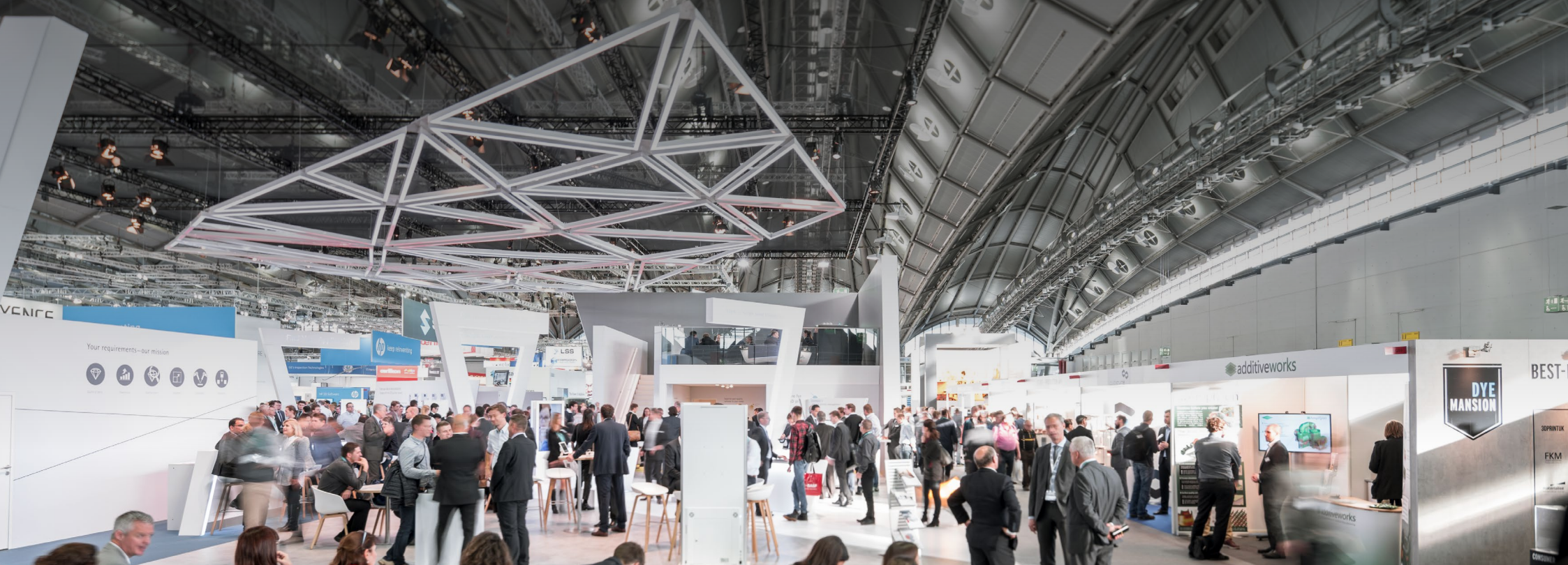


# Further Fair service by the click of a mouse

Short instructions for the Shop for  
Exhibitor Services





## Short instructions for the Shop for Exhibitor Services

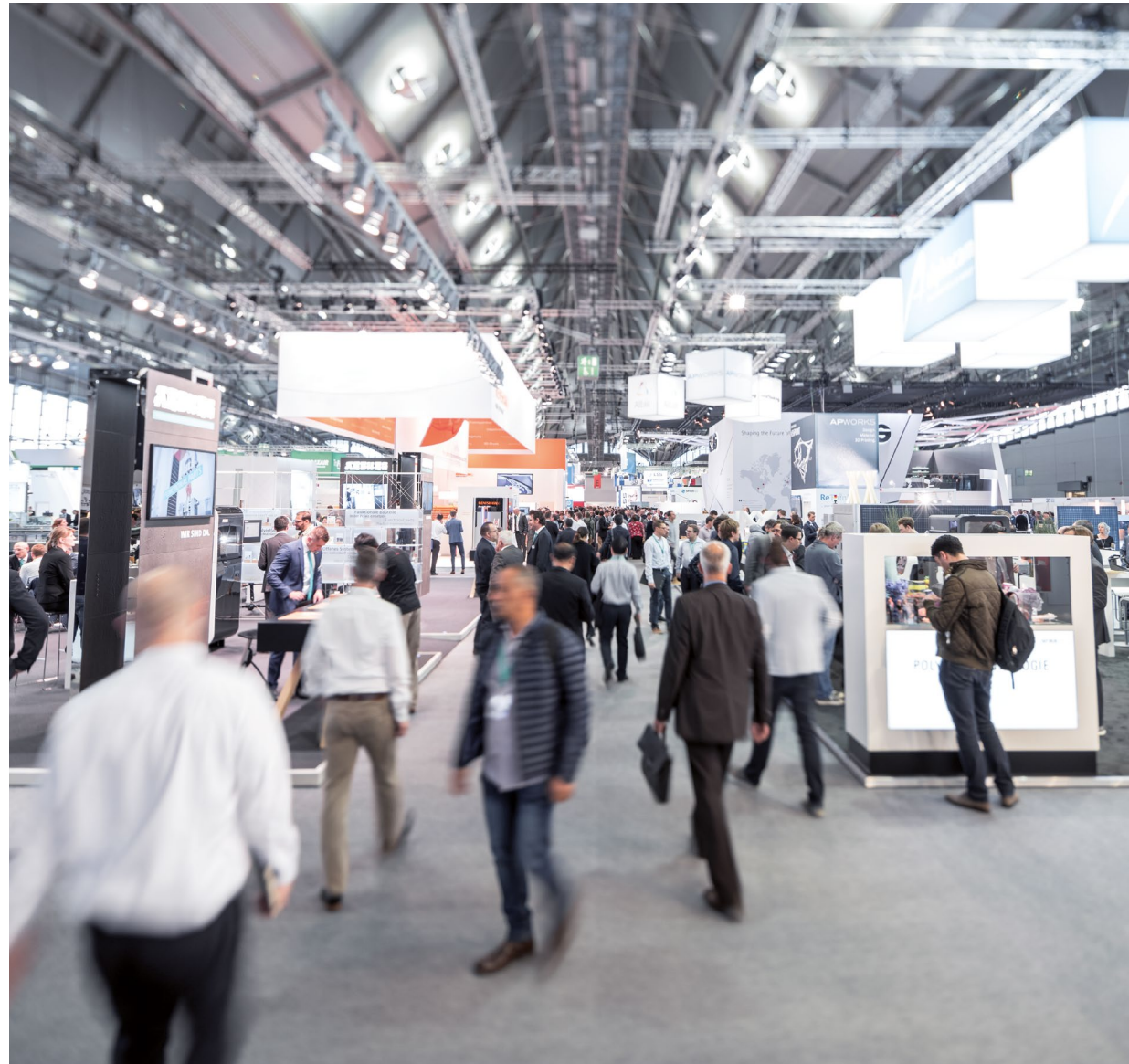
As an exhibitor at one of the events held by Mesago Messe Frankfurt, you can receive comprehensive support. For example in our **Shop for Exhibitor Services**.

You can simply order anything you need for the success of your trade fair using the special online portal:  
Whether you require fair related services such as stand construction, technical connections and stand equipment or catering or anything else.

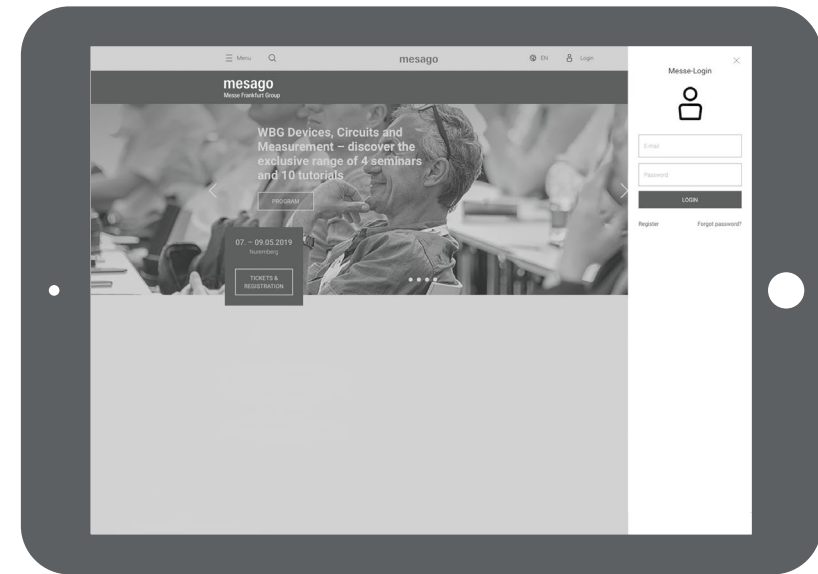
You won't need to look for long, you will even receive staff and logistics support as well as effective placement of your advertising here.

Get an impression of our services for exhibitors:

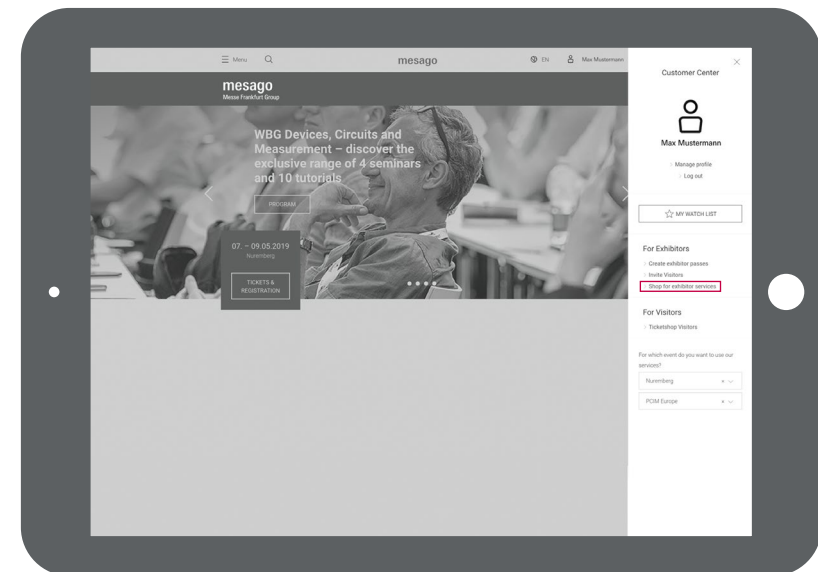
On the following pages, we'll show you how you can save time and find your way around our Shop.



First log onto your **profile** or register. Please click on the **Messe-Login** symbol on the top right of the event page.

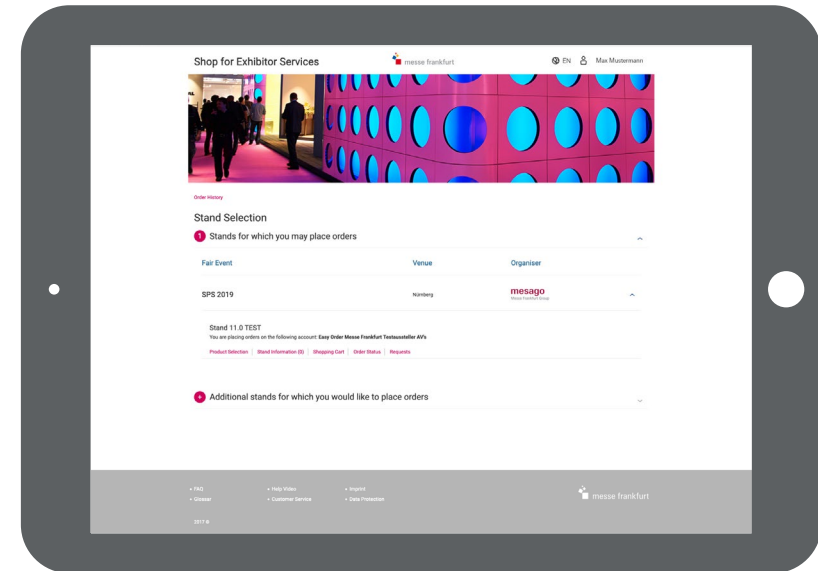


On the **overview page**, please click under the section **For Exhibitors** on the **Shop for Exhibitor Services**.



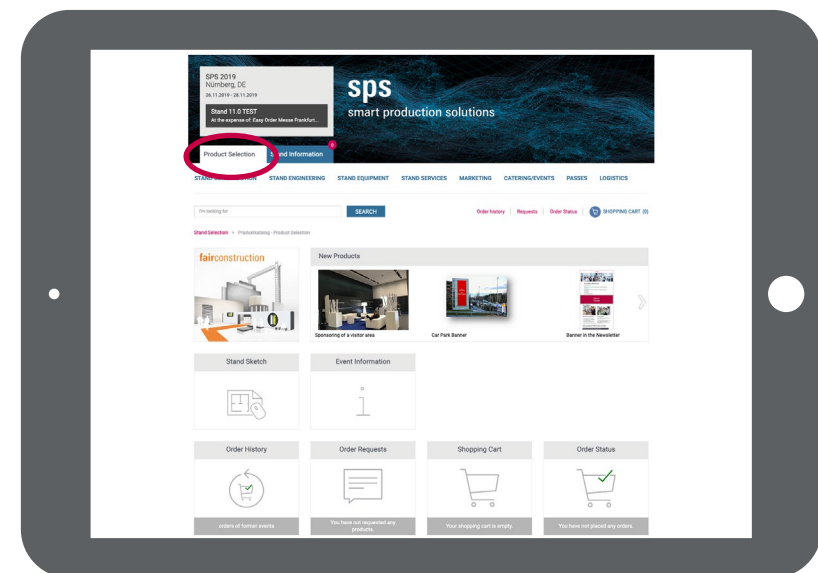
As soon as the Shop for Exhibitor Services is open, you will automatically receive an **email notification** with the relevant stand code so you can begin with your order.

You can also give **other people** the possibility of ordering for your stand. You just have to pass on the stand code to them.

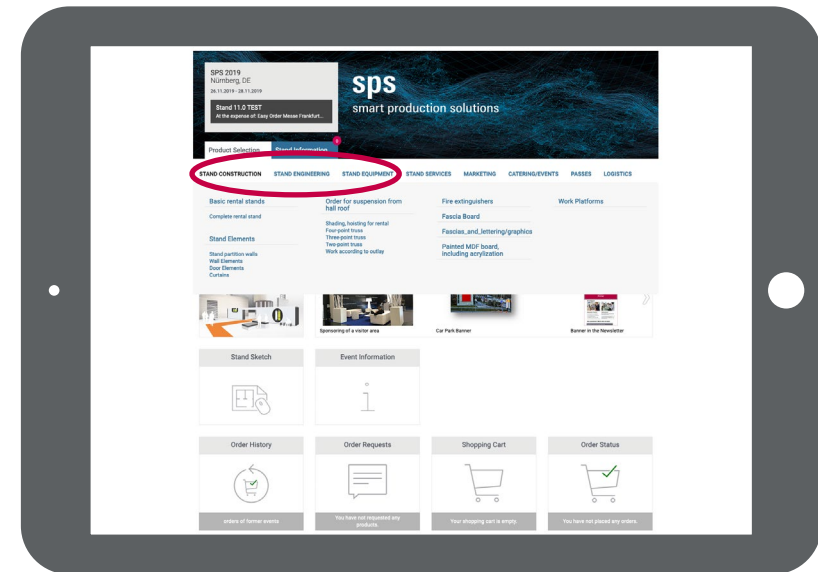


On the page **Product Selection** you will find an **Overview of all areas**, in which you can book services:

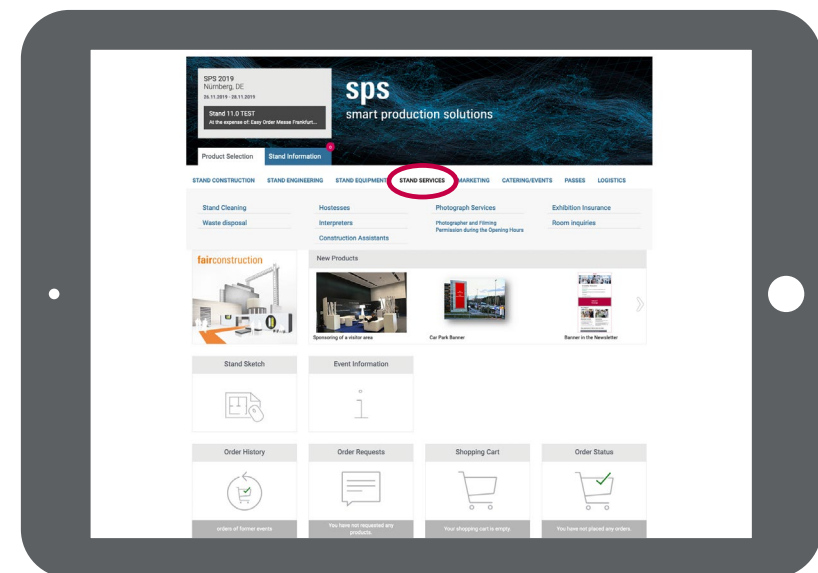
Stand construction, Stand engineering, Stand equipment, Stand services, Marketing, Catering/Events, Passes and Logistics.



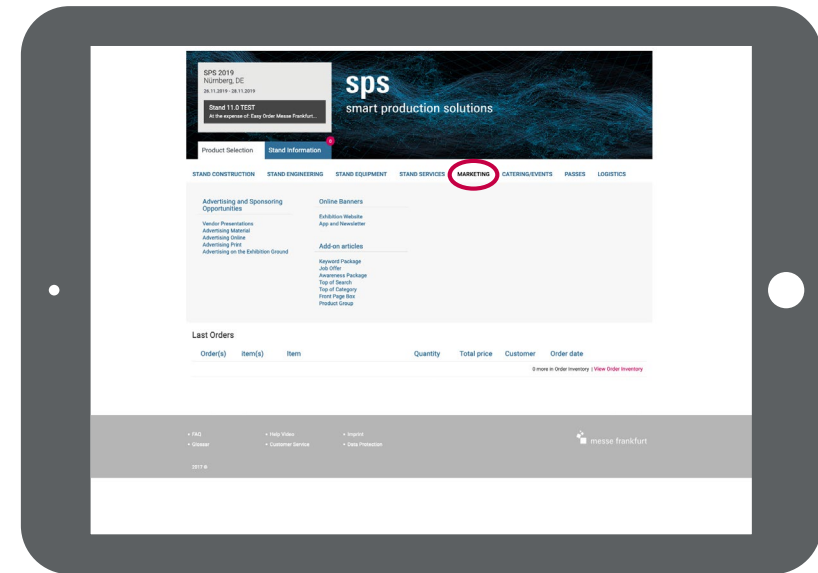
Under the navigation **Stand construction, Stand engineering, Stand equipment**, you will find services which will highlight your trade fair stand and provide it with an ambience.



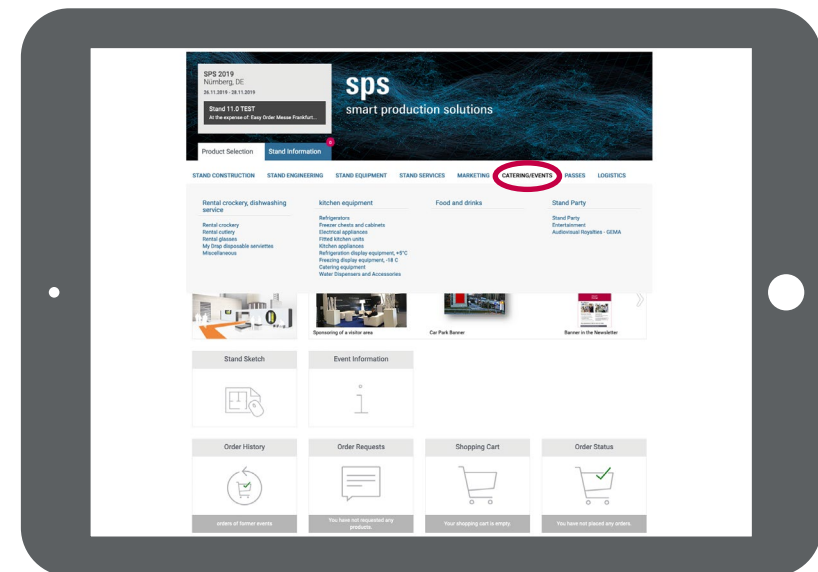
A comprehensive offering of **Stand services** does not only enable smooth setting up and dismantling, it will also provide support during the fair with cleaning and security services, hostesses and much more.



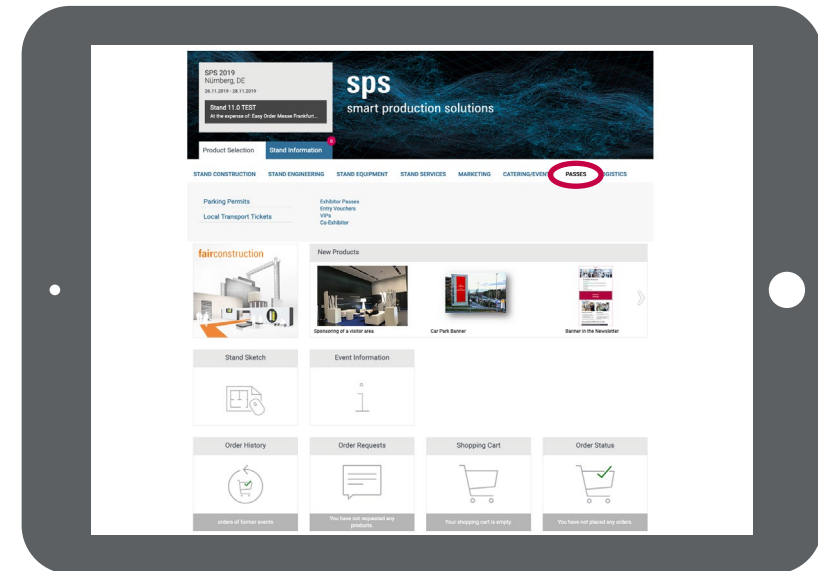
We also offer professional **Marketing** support: we provide **attractive advertising** and **sponsoring possibilities online or offline** – via **special advertising formats** to special services in **lead tracking** or **visitor registration**. In this way, we can support you in presenting your company at the event.



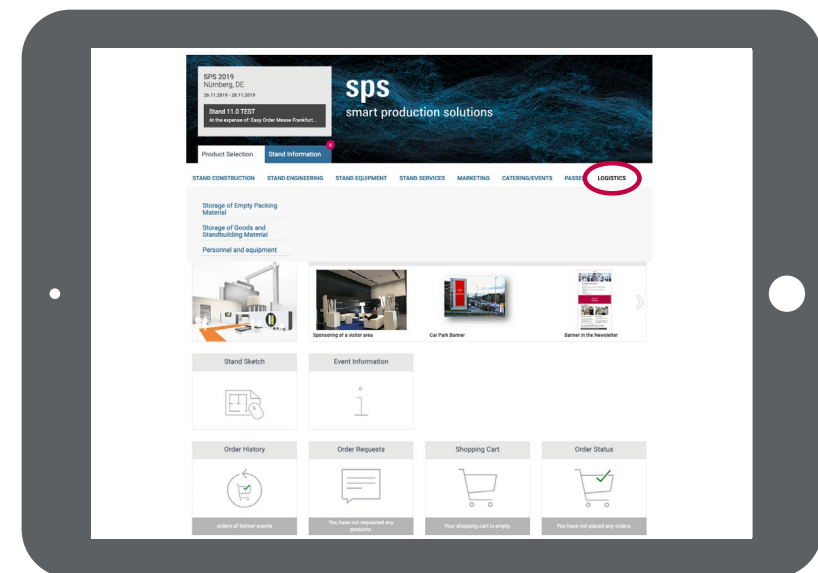
Under **Catering/Events** you can order **snacks** and **drinks** as well as **cutlery** and **crockery** or rent **kitchen appliances** for your stand.



Under **Passes** you have the possibility of ordering **parking permits** or **tickets for public transport**. Here you can find further information on **Exhibitor passes** and **Entry vouchers** for your customers.

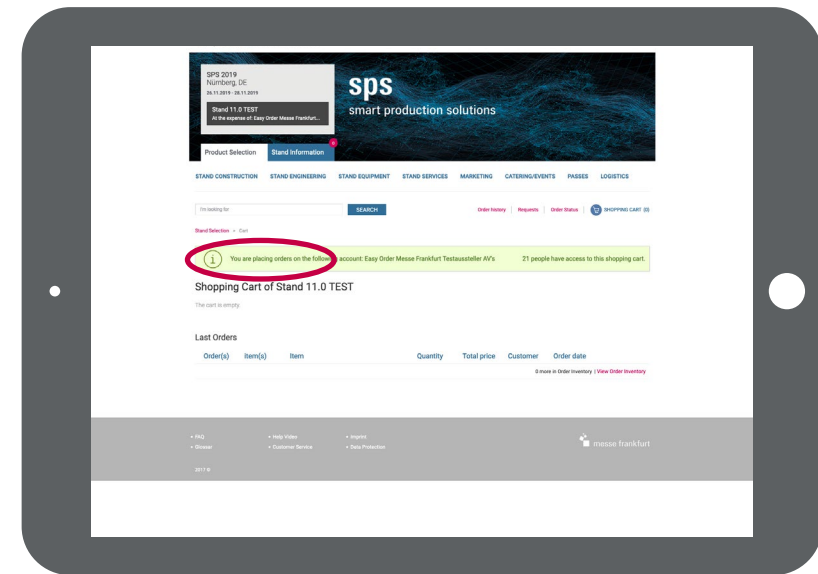


In the area of **Logistics**, you can organize **delivery** and **pick up** of your trade fair goods and book **staff** as well as any **equipment** needed.





For all exhibitor services: As a fair customer, you can order various services on **invoice**. You can also see which services have been booked by others. This provides **transparency** before the event and helps to avoid duplicate orders.





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If you need support, just give us a call on **+49 069 7575-2999**.

We are available from Monday to Friday from 8 a.m. to 6 p.m.

With best regards,  
Your Team at Mesago Messe Frankfurt

# mesago

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